



Reach Out N.G.O.

Making the world a better place...for all

P.O. Box 88 Buea, South West Region. Tel: (237) 67740-5602 / 674063012
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REACH OUT CAMEROON HUMAN RESOURCE DEPARTMENT CALL FOR APPLICATIONS

Position	Zonal Field Coordinator
Reporting to	Health Promotion Technical Lead
Job Reference	<u>3068/REO/VOL16/B/SW024</u>
Department	Health
Location	Zone 1: Buea (North West, South West, West, Littoral Regions) Zone 2: Yaoundé (Centre, South, East regions) Zone 3: Garoua (North, Far North, Adamawa regions)
Number of positions required	03
Contract Type	Full-time
Length of project	5 years
Length of contract	1 year (renewable annually)
Gross annual salary	\$12,000
Fringe benefits	Health insurance: \$200/year Social insurance: 13% of salary
Application Launched	30/10/2024
Application Deadline	15/11/2024

1. Background

Reach Out Cameroon is a Non-Governmental Organization created in 1996 and obtained its legal status in the year 2000 and authorization as a National NGO with MINAT in 2024. The organisation supports underprivileged groups especially youth and women through a community-centered approach and advocacy through three major pillars: Health, Human Rights and Governance; and Economic security

The health department is committed to advancing health outcomes and promoting equity in healthcare delivery throughout Cameroon. Established in response to critical health disparities faced

Our Offices

Head Office Small Soppo Buea

Maroua Office, Pitoare

Bamenda Office Foncha Street

Kumba Office SWR

Tombel Office, SWR

Ekondo-Titi, SWR

Garoua office, North region



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by underserved populations, ROC has been at the forefront of community-based health interventions for twenty-eight years.

The U.S. Agency for International Development administers the U.S. foreign assistance program providing economic and humanitarian assistance in more than 80 countries worldwide. The **Community Health Equity Through Systems Strengthening (CHESS)** project, funded by the **United States Agency for International Development (USAID)**, represents a strategic initiative designed to address systemic barriers to health equity within Cameroon's health landscape. (CHESS) project represents a strategic initiative designed to address systemic barriers to health equity within Cameroon's health landscape. The goal of the project is to ensure equitable and universal access to essential health services for all segments of the Cameroonian population through advanced community participation. By fostering inclusive governance, CHESS seeks to ensure that health systems are responsive to the needs of all community members, particularly the most vulnerable groups.

Reach Out Cameroon (ROC) in collaboration with the Ministry of Public Health (MoH) and funding of USAID will roll out this 5 years project that will build the capacity of 25 disease/population-based Civil Society Organizations (CSOs) in Cameroon to effectively implement Community-Led Monitoring (CLM), support Community-Based Surveillance (CBS) systems for early case detection and notification; strengthen the capacity of existing national dialogue structures and Community Health Workers (CHWS) to meaningfully engage in community health governance, human rights, and health promotion through innovative context-specific Social and Behavioural Change (SBC) communication strategies.

By the close of the project that will be implemented in 150 health districts across all 10 regions of Cameroon, the 25 CSOs coordinating 300 community champions or site monitors will have improved, implemented, monitored and evaluated CLM, CBS, and UHC interventions on HIV, Tuberculosis, malaria and family planning thus contributing to the achievement of the project goal of improved

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equitable and universal access to essential health services for all segments of the Cameroonian population through advanced community participation.

For effective coordination and project implementation, the CHES project has grouped the 10 regions of Cameroon into three zones: Zone 1: Buea (North West, South West, West, Littoral Regions); Zone 2: Yaoundé (Centre, South, East regions) and Zone 3: Garoua (North, Far North, Adamawa regions). Therefore, three zonal Field Coordinators are needed to ensure this project's successful implementation by coordinating efforts among various stakeholders and fostering a collaborative environment for community engagement.

2. Overall Job Description

The Zonal Field Coordinators shall be subject matter specialists in community-led monitoring, health promotion and community governance. They will report to the Health Promotion Technical Lead on their activities on community health governance, CSO capacity building and health promotion. He/she will be responsible for the overall technical and programmatic coordination of the project at each zone covering at least 3 regions and an average of 45 health districts by the end of the grant. Will ensure project implementation plans and strategies take into consideration zonal, regional and district sociocultural and other contextual realities. Will equally ensure subgrant implementation at the regional level managing 6 to 9 subgrants more closely. They will lead project advocacy with regional stakeholders within the 3 to 4 regions of their zone, negotiating easy access for CSOs. They will further support CSOs by leading activities related to community accountability, community-led monitoring, organizational capacity building and coalition building among and within CSO networks, as well as advocacy within all regions of the zone at a more proximal level. With the support of the Sub-Award Management Specialist, they will lead individual CSO OCA and the development of unique CSO capacity-building plans. They will develop and share biannual performance letters to CSOs on both strengths and weaknesses and pointing out key areas of improvement in collaboration and with the technical support of the central teams.

3. Responsibilities

- **Activity Coordination:** Oversee the day-to-day implementation of all project activities within the zone, ensuring timely execution and adherence to project timelines.
- **Stakeholder Engagement:** Conduct regular meetings with CSOs, local health authorities, and community leaders to build partnerships and enhance collaboration. Act as the primary liaison between ROC and local stakeholders.

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- **Capacity Building:** Organize and facilitate training sessions and workshops for CSOs and community health workers on Community-Led Monitoring (CLM), Community-Based Surveillance (CBS), and community governance.
- **Reporting:** Prepare and submit comprehensive reports detailing activities, outcomes, challenges, and lessons learned.
- **Field Visits:** Conduct regular field visits to assess the implementation of project activities, ensuring compliance with quality standards and identifying areas for improvement.
- **Technical Assistance:** Provide ongoing technical support to CSOs in implementing community-led health initiatives, ensuring the use of data for advocacy and decision-making.
- **Documentation and Best Practices:** Collect and document best practices, success stories, and challenges faced in the field. Share these insights with project management and stakeholders to inform future strategies.
- **Community Engagement:** Actively engage with community members to encourage their participation in health governance and decision-making processes, promoting ownership of health initiatives.

1. *Qualifications*

- The Zonal Field Coordinators must have a Master's in Public Health with at least 3 years' experience in community health involving HIV, malaria, TB and family planning and CBS
- Experience with USAID-funded projects and health systems in Cameroon will be an added advantage
- Strong communication, leadership, and organizational skills.
- Proficiency in English and French

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2. Composition of application file

- I. A letter of motivation not more than 02 pages with 1.5 spacing and a font size of 12
- II. The subject of application should specify zone of interest
- III. Curriculum Vitae CV
- IV. 02 references from previous employment
- V. Copy of highest academic qualification

NB: Only shortlisted candidates will be contacted for interview.

Interested and qualified candidates should send the requested files to hireing@reachoutcm.org or deposit an enclosed application at the Reach Out Head Office at Small Soppo, Wonganga, Buea, SWR.



Modjenpa Bibiche
Assistant Executive Director
Reach Out

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